

# APPLICATION INFORMATION SHEET

## PERSONAL INFORMATION:

Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Mother's Maiden Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Country: \_\_\_\_\_ Year Moved In: \_\_\_\_\_ Own/Rent: \_\_\_\_\_ Monthly Payment: \_\_\_\_\_

Previous Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

County: \_\_\_\_\_ Yr. Moved in: \_\_\_\_\_ Social Security: \_\_\_\_\_ Issuing State: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Veteran Y/N: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Issuing State: \_\_\_\_\_ Issue Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Annual Income: \_\_\_\_\_ Actual/Stated: \_\_\_\_\_ US Citizen: \_\_\_\_\_ Green Card: \_\_\_\_\_

Bank: \_\_\_\_\_ Bank: \_\_\_\_\_ Bank: \_\_\_\_\_ Bank: \_\_\_\_\_

Employer's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Employer's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Job Title: \_\_\_\_\_ How Long: \_\_\_\_\_ Annual Income: \_\_\_\_\_ Actual/Stated: \_\_\_\_\_

## BUSINESS INFORMATION:

Start-up / Existing: \_\_\_\_\_ Amount Needed: \_\_\_\_\_ Loan Purpose: \_\_\_\_\_ 12 Mth Sale Projection: \_\_\_\_\_

Business Name: \_\_\_\_\_ Entity Type: \_\_\_\_\_ EIN – Tax ID: \_\_\_\_\_ Date of Formation: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Industry Type: \_\_\_\_\_ # of Employees: \_\_\_\_\_ Annual Sale: \_\_\_\_\_

Will you accept Credit Cards: \_\_\_\_\_ Monthly Credit Card Sale Volume: \_\_\_\_\_

Owner 1: \_\_\_\_\_ Title: \_\_\_\_\_ Yr. in Profession: \_\_\_\_\_

Owner 2: \_\_\_\_\_ Title: \_\_\_\_\_ Yr. in Profession: \_\_\_\_\_

## NOTES:

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# LENDERS' SECURITY & IDENTIFICATION

Do You Speak English?: \_\_\_\_ If Not, Who Can Translate For You: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Have You Done Any Credit Repair: \_\_\_\_ How Many Times Someone Checked Your Credit Last 30 Days: \_\_\_\_ What For: \_\_\_\_\_

Did You Increase Your Credit Card Debt Last 30 Days: \_\_\_\_ What Cards: \_\_\_\_\_ How Much: \_\_\_\_\_

Any Family Member Ever Been In The Military: \_\_\_\_ Who: \_\_\_\_\_

What Branch: \_\_\_\_\_ Year Entered: \_\_\_\_\_ Year Discharged: \_\_\_\_\_

## VEHICLES UNDER YOUR NAME:

Yr / Make / Model: \_\_\_\_\_ Color: \_\_\_\_\_ Yr / Make / Model: \_\_\_\_\_ Color: \_\_\_\_\_

Yr / Make / Model: \_\_\_\_\_ Color: \_\_\_\_\_ Yr / Make / Model: \_\_\_\_\_ Color: \_\_\_\_\_

## OTHER BUSINESS OR LLC YOU HAVE:

Business 1: \_\_\_\_\_ Business 2: \_\_\_\_\_

Business 3: \_\_\_\_\_ Business 4: \_\_\_\_\_

Are you a personal guarantor for any of these Businesses: \_\_\_\_\_

## CREDIT CARDS NOT SHOWN ON CREDIT:

Bank: \_\_\_\_\_ Limit: \_\_\_\_\_ Balance: \_\_\_\_\_

Bank: \_\_\_\_\_ Limit: \_\_\_\_\_ Balance: \_\_\_\_\_

Bank: \_\_\_\_\_ Limit: \_\_\_\_\_ Balance: \_\_\_\_\_

Bank: \_\_\_\_\_ Limit: \_\_\_\_\_ Balance: \_\_\_\_\_

Bank: \_\_\_\_\_ Limit: \_\_\_\_\_ Balance: \_\_\_\_\_

## BANKS WITH NEGATIVE RELATIONSHIP:

Have you had a BK?: \_\_\_\_\_

Bank: \_\_\_\_\_ Included in BK: \_\_\_\_\_ Collection / Chargeoff: \_\_\_\_\_

Bank: \_\_\_\_\_ Included in BK: \_\_\_\_\_ Collection / Chargeoff: \_\_\_\_\_

Bank: \_\_\_\_\_ Included in BK: \_\_\_\_\_ Collection / Chargeoff: \_\_\_\_\_

Bank: \_\_\_\_\_ Included in BK: \_\_\_\_\_ Collection / Chargeoff: \_\_\_\_\_

Bank: \_\_\_\_\_ Included in BK: \_\_\_\_\_ Collection / Chargeoff: \_\_\_\_\_

## NOTES:

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# FUNDING PREPARATION

Please follow all steps below for a file to be ready to fund.

- 1 Application must be filled out completely with all employer info and address included
  - 2 Funding and security questions must be filled out completely
  - 3 In a separate PDF - scan a copy of the front of the driver's license making sure all 4 edges are visible and the entire item is in view
  - 4 In a separate PDF - scan a copy of the back of your driver's license making sure all 4 edges are visible and the entire item is in view
  - 5 In a separate PDF – scan the front of the social security card making sure all 4 edges are visible and the entire item is in view
  - 6 In a separate PDF – scan the back of the social security card making sure all 4 edges are visible and the entire item is in view
  - 7 In a separate PDF - scan the front of a voided check
  - 8 In a separate PDF – scan a utility bill less than 30 days old (it's easier to download the bill from the client's online account) make sure the entire document is visible
  - 9 Include a full credit report from all three bureaus dated within the last 5 days ([www.CreditIQReport.com](http://www.CreditIQReport.com))
  - 10 Scan last 4 pay stubs, last 2 W2's, or last 2 tax returns if available, 2017,2018
  - 11 Articles of Incorporation. (For Business Credit Card Funding)
  - 12 Tax ID (For Business Credit Card Funding)
  - 13 One Month personal bank statement
- ✓ All of these documents need to be sent in **ONE** email, using the subject New File for Funding: (Client's Name)
- ✓ Make sure everything is filled out correctly and completely before including in the email. Go over this checklist before sending the file to be funded.